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3 CITY OF CUYAHOGA FALLS, OHIO

4  
5 ORDINANCE NO. 1 - 2024

6  
7 AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A  
8 CONTRACT OR CONTRACTS WITH SCANWORKS LLC, FOR  
9 DOCUMENTATION PREPARATION AND IMAGING SERVICES FOR  
10 HISTORICAL AND CURRENT CITY RECORDS, AND DECLARING  
11 AN EMERGENCY.  
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13 WHEREAS, in 2023, the City competitively bid for documentation preparation and imaging  
14 services for historical and current City records maintained by various City departments; and  
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16 WHEREAS, ScanWorks LLC was the lowest and most responsive bidder and completed the  
17 first phase of this project in a timely and workmanlike fashion; and  
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19 WHEREAS, the City desires to continue this existing project and ScanWorks LLC is able to  
20 continue the project in an efficient and cost effective manner.  
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22 NOW, THEREFORE, BE IT ORDAINED, by the Council of the City of Cuyahoga Falls, County  
23 of Summit, and State of Ohio that:  
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25 Section 1. The Mayor is hereby authorized to enter into a contract or contracts without  
26 competitive bidding with ScanWorks, LLC, for documentation preparation and imaging services  
27 for historical and current city records.  
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29 Section 2. The Director of Finance is hereby authorized to make payment for same from  
30 funds previously appropriated thereof.  
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32 Section 3. Any other ordinances or resolutions or portions of ordinances and resolutions  
33 inconsistent herewith, which have not previously been repealed, are hereby ratified and  
34 confirmed.  
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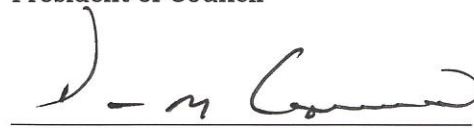
36 Section 4. It is found and determined that all formal actions of this Council and concerning  
37 and relating to the adoption of this ordinance were adopted in an open meeting of this Council,  
38 and that all deliberations of this Council and of its committees that resulted in such formal  
39 action, were in meetings open to the public, in compliance with all legal requirements, to the  
40 extent applicable, including Chapter 107 of the Codified Ordinances.  
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42 Section 5. This ordinance is hereby declared to be an emergency measure necessary for the  
43 preservation of the public peace, health, safety, convenience and welfare of the City of Cuyahoga  
44 Falls and the inhabitants thereof, and provided that it receives the affirmative vote of two-thirds  
45 of the members elected or appointed to Council, it shall take effect and be in force immediately  
46 upon its passage and approval by the Mayor; otherwise it shall take effect and be in force at the  
47 earliest period allowed by law.  
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Passed: 1-22-2024

  
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President of Council

  
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Clerk of Council

Approved: 1-22-2024

  
\_\_\_\_\_  
Mayor

1/8/24  
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