

Cuyahoga Falls City Council
Minutes of the Finance and Appropriations Committee Meeting

May 20, 2024

Members: Mary Nichols-Rhodes, Chair
Mike Brillhart, Vice Chair
Meika Penta, Brian Ashton, Joe Siegfert

Mr. Brillhart called the meeting to order at 7:17 p.m. Ms. Nichols-Rhodes was absent.

Legislation Discussed

Temp. Ord. A-46

Temp. Ord. A-47

Temp. Ord. A-48

Discussion:

Temp. Ord. A-46

An ordinance authorizing the Superintendent of Parks and Recreation to enter into a compensation agreement for the position of Inventory Control Manager, and declaring an emergency.

Ms. Sara Kline, Parks and Recreation Superintendent, presented Temporary Ordinance A-46 to Council. The City seeks to fill the position of Inventory Control Manager, Parks and Recreation, with a qualified individual possessing the requisite skill, knowledge, training and experience.

The Superintendent of Parks and Recreation will be authorized to enter into a Compensation Agreement for the position of Inventory Control Manager, Parks and Recreation.

Ms. Kline stated that she appreciates Council's consideration of this request. It will be a great benefit to their department.

Mr. Ashton moved to bring out Temp. Ord. A-46 with a favorable recommendation, second by Mrs. Penta. Motion passed (4-0).

Temp. Ord. A-47

An ordinance creating the non-bargaining position of Human Resource Coordinator and amending Exhibit A of Ordinance 132-2021, and declaring an emergency.

Ms. Teresa Hazlett, Deputy Service Director, presented Temporary Ordinance A-47 to Council. The non-bargaining, exempt position of Human Resource Coordinator is will be incorporated into Exhibit "A" of Ordinance No. 132-2021 at pay grade N22.

Ms. Hazlett stated that this is a position that they have had that was inadvertently left off the list the last time it came to Council. This is the position of HR Coordinator. They are requesting this position be put back on the list before they go to Civil Service to fill this position. There was a resignation in the HR Department. This position will allow this person to help the HR Director.

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Mr. Brillhart asked if the new position will be Civil Service. Ms. Hazlett stated that it is.

Mr. Ashton moved to bring out Temp. Ord. A-47 with a favorable recommendation, second by Mrs. Penta. Motion passed (4-0).

Temp. Ord. A-48

An ordinance authorizing the Director of Public Service to enter into a second modification of contract No. 8807 with Environmental Design Group, and declaring an emergency.

Mr. Tony Demasi, City Engineer, presented Temporary Ordinance A-48 to Council. Pursuant to the authority of Board of Control on July 10, 2023, the Director of Public Service entered into Contract No. 8807, with Environmental Design Group to provide professional surveying and engineering services for the Boardwalk project (the “Project”). Pursuant to to the authority of Section 181.06 of the Codified Ordinances, the City entered into a first modification of said contract on February 16, 2024. Additional surveying and engineering services are required for the project to proceed.

The Director of Public Service will be authorized to enter into a second modification of Contract No. 8807, with Environmental Design Group in an amount not to exceed \$57,220.00. The total contract price after modification as authorized herein shall not exceed \$396,864.00. The Director of Finance will be authorized to make payment for the same from the Local Fiscal Recovery Fund, Line Item Capital Outlay.

Mr. Demasi stated that the design of the boardwalk is complete. It is called the River Loop. It would replace the boardwalk built in the 1908 and will improve Riverfront Parkway. This ordinance will close out the design portion of the project which would end up at \$396,864 which is 8 percent of the anticipated construction cost. With respect to schedule, bidding began last Friday. Bids will be open on June 11. They will be back in July to discuss the contracting ordinance. They anticipate work to begin the August and to be wrapped up in late summer of 2025.

Mr. Brillhart asked when they would see a drawing of this. Mr. Demasi stated that they will have renderings of the project when they come back in July for the construction. Mr. Brillhart asked when the design work started on this project. Mr. Demasi stated that it was last spring or summer.

Mr. Balthis stated that this is an incredibly important and exciting project. As they move forward downtown, there are going to be a lot of great things happening with this project. There are also some town home developments happening, so there is going to be a lot of activity. The City will need to continue to stay vigilant to make sure there is communication with the businesses and residents concerning the disruption during building, but with a good result.

Mr. Demasi stated that, for the South Front Street project that goes out to bid this Friday, they will have a liaison whose duty it will be to go door to door, business to business in the project area, similar to what was done on the North Front Street project, describing the project and updating

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them with the project schedule. That is important to them. There was a business here tonight that asked him questions about the South Front Street project. Those communication lines are important for both projects.

Mr. Brillhart stated that he enjoyed the original boardwalk, and looks forward to the new boardwalk.

Mr. Ashton moved to bring out Temp. Ord. A-48 with a favorable recommendation, second by Mrs. Penta. Motion passed (4-0).

The meeting adjourned at 7:27 p.m.